**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: 1/11/21**

**Time: 12:30-1:30PM**

**Location: https://4cd.zoom.us/j/95597236569**

Attending: Brandy Gibson, Jenna Hornbuckle, Kate Weinstein, Michael Simpson, Richard Stollings, Jim Gardner, Michael Zephyr, Brian Williams, Brianna Sharp, Evren Gurson, Jackie Ore, Zaira Sanchez

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests** | * Meeting called to order at 12:30 |  |
| **2. Action Items**  **Approve minutes/agenda** | * Kate motions to approve agenda, but Michael motions to amend agenda to postpone HIS STEM topic. Michael Z. motions to approve agenda as amended by Michael, Kate seconds. * Minutes approval postponed * Michael Z. motions to approve, Zaira seconds. | * Agenda and minutes approved |
| 1. **Agenda Items** |  |  |
| * 1. HIS STEM grant | * Awarded Title V grant * Title V grant is given to Hispanic-serving institutions * % of Latinx students makes CCC eligible * Enables enhancement of program quality and institutional stability * Does not have a STEM focus * Has a social justice component * The grant will be used for all students, focus on targeted in equity plan (African American, Latinx, API) * Lower AA population, will provide support systems for students, and find community partnerships to increase AA student population * Focus: build infrastructure to institutionalize the things we need to do, should do, want to do. Look at areas that need help * Ex: A+R needs degree and audit specialist. Critical position for new funding formula. * Ex: First year experience and Starfish institutionalization and Guided Pathways * $2.9 million * Social justice certification for staff, faculty, and administration. * Will have Kickoff meeting and an advisory board to get feedback * Will be opportunity for some part time positions, but trying towards full time |  |
| 1. Professional development update | * Spring Break PD: Equity talk, Equity walk speaker coming on the Monday. High impact practices, taking a look at data, how classified can impact student success. Tues: technology discussion on tools to be more effective with remote work. Wed CCSIG will discuss de-escalation tactics. Thursday Chef Nader will do a cooking demonstration. * JobLinks: district PD was not sure of continuing virtually, CSCC meeting, not a big day, just celebrate the work we’ve done (Caring campus), DO will also have. DVC and LMC doing lots of equity work. Ask district PD for modified JobLInks. Will have a panel (Caring campus virtual + in person. Success/strategies. What work for students in Fall. What are campus’ doing? What activities are they doing? Learn from other campuses and maybe share tools) and possibly a guest speaker. * Ask from Brandy: want to continue and plan a JobLinks. * Comment: that it’s important the new chancellor knows about JobLinks and how important it is. * Comment: that is important to have communication and collaboration with the other campuses and JobLinks fosters that * Comment: important to have information about CCSIG, Kaiser, benefits, etc. * Comment: good to do modified because helpful to see what other campuses do with caring campus, get support from leadership. Will discuss in front of chancellor. Could help advocate for help for other services because other campuses have them. Shorter time frame for planning and shorter attending during the presentation. * Comment: maybe focus on Caring campus only * Poll: 8 thumbs up, opposition, private chat Brandy. | * Approval of a modified JobLinks |
| 1. All college day update | * Modified event Friday 1/22 * Classified will present about caring campus: Jackie, Luanna, Michael S., and Brandy to give a sneak preview on this * All college day committee formation not good. Suggestion to have CS help with planning who will be on committee so planning will be more intentional * Brandy will communicate that there needs to be more structure and intention around it * Should have been a formal call out for people to join committee |  |
| 1. Virtual Ask Me update | * Dennis and Rod sent out information * CW tutoring will manage it * Virtual zoom created, tutors will moderate it 7:30-7:30 M-Th, 10-2 Friday and Saturday. Allow people in. If tutor cannot help, put student in break out room with someone who has signed up. * Email sent, and social media * Faculty will also get the info to give to students * Link from student services hub |  |
| 1. **College Committee Reports** | * Planning: retreat this week to look at next semester and make plans, review strategic plan to tie in data from illumen to program review and plan * Budget: discussion of CARES money. More info has come up, so will be a meeting this week. 1.2 million, awarded 750k, 215k left. A big portion was wireless in parking lots and laptop rental. * Operations: * Student Success: HSI grant. COVID and Fall info. No known transference of COVID in Biology labs. Course cancellations. Enrollment down 30%. Racial justice task force will meet this semester. * College Council: Common calendar discussion * SLO committee needs a classified participant. Meets 3rd Wednesday of every month |  |
| 1. **Open Discussion** | * None |  |
| 1. **Adjournment** | * Meeting adjourned at 1:34PM |  |